



Student & Family Guide

It is very normal to feel overwhelmed by the production process, especially for our first time families! Our RSA staff and Theater Booster Club are here to support you! This guide will give you an overview of the process, important dates, ways to help out, and who to contact with questions. Our goal is to work together to support our students as they grow as performers and people!

Director & Choreographer: Teshya Russo (trusso@rsarts.org)

Vocal Director: Lizzie Stoxen(lstozen@rsarts.org)

Production Assistant: Shannon Shelburne (production@promotingartsnow.org)

Theater Booster Club: (rsatbcvolunteers@gmail.com)

Helpful Websites

There are several places you can go to access show-related information:

- **Theater Booster Club** web page (TBC meeting minutes, show documents and forms):
<https://www.rsarts.org/apps/pages/tbc>
- **Theater Booster Club Square Site** (costume fees, t-shirt orders, other merch, donations):
<https://rsa-tbc.square.site/>
- Questions? Email the Production Assistant at production@promotingartsnow.org.

Behavioral Commitment:

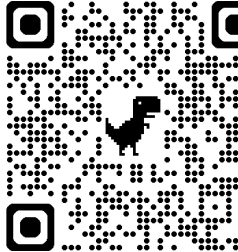
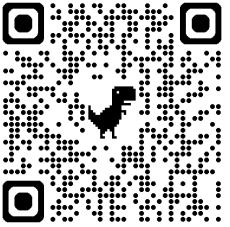
I will commit to being a positive, encouraging, and supportive member of our cast by doing the following:

- ☐ Making rehearsal and performance dates a priority and understanding that outside interests such as piano lessons, voice lessons, dance lessons, other shows, and sports are not excused absences unless already discussed with my directors. I understand that my grade may be affected by unexcused absences from after school, Saturday, and evening rehearsals and performances.
- ☐ Being respectful to my directors, parent volunteers, staff members, and peers. I understand that I must abide by the Family & Student Handbook behavior expectations as outlined in the RSA Code of Conduct.
- ☐ Keeping my grades at a "C" or higher in each class or risk being put on academic probation. I understand that I may be removed from the cast and placed in study hall if I do not maintain a 2.0 grade average as required by the RSA Family Handbook.

Auditions

- ☐ **Tuesday, August 19th from 4:00-6:30pm:** Group Dance Auditions
- ☐ **Wednesday, August 20th from 3:15-6:00:** Individual Vocal and Monologue Auditions
- ☐ **Thursday, August 21st from 4:00-6:30pm:** Callbacks
- ☐ **Sunday, August 24th:** Call List posted

Follow these steps to successfully complete the audition process:

1. **Complete the Audition Registration Form.** Student and parent/guardian should set aside 20-25 minutes to sit down together and fully read and complete the online registration form. Registration forms can be found at <https://forms.gle/3LwiVYwjWiDdWwuk6> or by scanning the QR code. You will need your family calendar, parent/guardian cell phones, and a credit card to complete the registration process. If you have any trouble completing the registration form, please email the Production Assistant at production@promotingartsnow.org.
2. **Sign up for a vocal audition slot.** Upon submission of your Audition Registration Form, you will see a confirmation page with a link to the Audition Sign Up Genius page. Click on this link to access the online sign-up sheet and sign up for a five-minute slot.
3. **Practice for your vocal audition.** The Google drive with tracks and sheet music for the vocal auditions can be found at <https://tinyurl.com/mwp4rkm7> or by scanning this QR code.
4. **Attend your audition.** Arrive 10 minutes early for your audition with your audition materials. Check in with the parent volunteer in the RSA amphitheater, and wait patiently for your name to be called. Auditions are closed; parents/guardians can wait in the lobby for their child.
5. **Callbacks:** Some students will be asked to attend Call Back auditions on **Thursday, August 21st**. Callbacks will be posted to Remind. Callbacks will involve different groupings of students reading different roles to see what the best mixture of cast members will be to make a great show! Students who are called back should plan to stay until about 6 or 6:30pm, though some may be dismissed earlier than that. Please bring a healthy snack and something quiet to do when you are not actively auditioning. When a pick-up time is determined, show directors will notify families via Remind that they should start preparing to pick up their student(s).
6. **Celebrate!** This process is designed to identify the best individuals for each role in the show. Each and every cast member is important for telling the story and entertaining our audience. Thank you for your support!

Mandatory Rehearsals:

Rehearsals will be every Tuesday, Wednesday & Thursday from 4:00-6:30pm beginning Tuesday, August 26th. Saturday rehearsals will be from 10:00am-2:00pm, every other Saturday. Attendance at all rehearsals is mandatory and extremely essential to the show's success! PLEASE mark these on your calendar NOW and prioritize them as a family.

Required Materials:

- ☐ Cast members will need to bring their script, a non-spill water bottle and dance shoes to ALL rehearsals.
- ☐ When dress rehearsals begin in mid-October, students MUST have the appropriate undergarments. For boys, spandex shorts and a tight-fitting tank top. For girls, a nude leotard (NO clear straps as they reflect the lights on stage) or nude dance shorts and tank/camisole (NO clear straps as they reflect the lights on stage) are required. These can be purchased at the local dance stores or online.
- ☐ Shoes and socks/tights will vary depending on the role your student has been cast. We will have this information out to you as soon as possible, after casting is complete. Students are encouraged to have their dance shoes as soon as possible so that they can begin practicing in them. All dance shoes look alike, so it is important to have them write their name inside their shoes using a sharpie.

A If you have a smartphone, get push notifications.

On your iPhone or Android phone, open your web browser and go to the following link:

rmd.at/addamsrsa

Follow the instructions to sign up for Remind. You'll be prompted to download the mobile app.

B If you don't have a smartphone, get text notifications.

Text the message @addamsrsa to the number 81010.

If you're having trouble with 81010, try texting @addamsrsa to (469) 804-8093.

* Standard text message rates apply.

Don't have a mobile phone? Go to rmd.at/addamsrsa on a desktop computer to sign up for email notifications.

Family Communication

All families & drama students should download the **Remind App** on their smartphones and join the group **addamsrsa**. Questions regarding rehearsals can be sent to staff through Remind. Updates about rehearsal release times, deadlines for documents, and other items of immediate concern will be sent to you through Remind. All family members responsible for student transportation should be signed up for Remind notifications.

Drama & Set Design Participation Fee:

The participation fees help our Theater Booster Club make and purchase costumes for our cast and set design crew students for use during the show. These fees also help to cover the cost of cleaning and maintenance on our costumes. Please note that this year ALL Addams Family participants, including cast members and set design students are asked to pay the costume fee. Set design students' costume fees will cover the cost of their uniforms for the show (custom t-shirts and hats). Please pay the **\$50 participation fee** electronically via our Square website: <https://tinyurl.com/vbm8bhw5>

The Addams Family Master Calendar of Events:

We do our absolute best to set the rehearsal schedule for the entire year before production begins. If at any point we need to adjust the rehearsal schedule, we will let you know as soon as possible through the **Remind** app and by emailing an updated version of the rehearsal schedule documents.

August:

- **Friday, August 15th, 6:00-7:00pm:** Mandatory Family Meeting in the RSA amphitheater. This meeting will provide families with critical information about cast expectations, rehearsal schedules, costuming requirements, and volunteer opportunities. Every student needs at least one adult to attend the meeting; students are encouraged to come as well!
- **Tuesday, August 19th from 4:00-6:30pm:** Group Dance Auditions
- **Wednesday, August 20th from 3:15-6:00:** Individual Vocal and Monologue Auditions
- **Thursday, August 21st from 4:00-6:30pm:** Callbacks
- **Sunday, August 24th:** Call List posted
- **August 26, 27 & 28: 4:00-6:30pm:** Afternoon rehearsals

September:

- **September 2, 3, 4, 9, 10, 11, 16, 17, 18, 23, 24, 25, 30: 4:00-6:30pm** Afternoon rehearsals
- **Saturdays, Sept 13th & 27th: 10am-2pm:** all-day rehearsal (bring snacks, lunch, water, jazz shoes & scripts)

October:

- **October 1, 2, 7, 8, 9, 14, 15, 16, 21: 4:00-6:30pm:** Afternoon Rehearsals
- **Saturday, October 11th 10am-2pm:** all-day rehearsal (bring snacks, lunch, water, jazz shoes & scripts)
- **October 22, 23, 24, 27, 28, 29: 4:00-7:00pm:** Tech Rehearsals
- **Saturday, October 25th 9:00-3:00pm:** Tech Rehearsal
- **Thursday, October 30th: 6:30pm** Performance

November:

- **Saturday, November 1st: 6:30pm** Performance
- **Friday, November 7th: 6:30pm** Performance
- **Saturday, November 8th: 6:30pm** Performance
- **Sunday, November 9th:** Set Strike & Cast Party– volunteers needed!

Volunteering

We can't make this production possible without the help of all of our families! In order to ensure the success of the production and help keep costs down, **all families are expected to volunteer in at least one area listed below**. You will have an opportunity to indicate your areas of interest for volunteering when you complete the audition sign-up form.

- ☐ **Security Detail:** (i.e. Student supervision and/or checking students in and out during Saturday and/ or evening rehearsals)
- ☐ **Set Construction:** assisting Mr. Chervaney & Mrs. Plummer with set construction as needed
- ☐ **Costumes:** Assist our costumer with sewing (you do not have to be a professional seamstress!)
- ☐ **Party Planning:** Cast & Crew party after the last show
- ☐ **Hair and/or make-up** for rehearsals and performances
- ☐ **Posters:** Hang promotional posters up around our community
- ☐ **Student supervision** (backstage during rehearsals & performances)
- ☐ **Merchandise:** Making and/or selling Addams Family merchandise (front of house sales pre & post show & during intermission)
- ☐ **Transporting sets, props, etc...** between RSA & storage units (we love volunteers with trucks!)
- ☐ **Set strike & Clean-up:** Taking down the set and cleaning the stage and green rooms after the last show
- ☐ **Theater Booster Club Member:** The TBC is looking to fill several open board positions. See below for more information.

Theater Booster Club (TBC):

The RSA Theater Booster Club (TBC) is a parent organization that seeks to support the performing arts programs within Redding school of the Arts. The performances include the annual Talent Showcase, grade level music performances, the Middle School and Theme Day Musicals, and many other performances that take place throughout the school year. The TBC is currently looking to fill open positions. If you are interested in learning more about TBC or getting involved, contact us at rsatbcvolunteers@gmail.com. Website: <https://www.rsarts.org/apps/pages/tbc>.

President: OPEN

Vice President: OPEN

Vice President: Tiffany Williams

Treasurer: Deborah Mayes

Secretary: Jody Thornock

Officer-at-Large: Allison Breedveld

Officer-at-Large: OPEN

The Addams Family Merchandise & Ads:

Visit the TBC Square website for easy and convenient access to t-shirt orders (including hoodies and short-sleeved t-shirts), sentiment ads, and sponsorship ads that are open to businesses of all kinds. <https://rsa-tbc.square.site/s/shop>. **We will send out more information when Addams Family merchandise is ready to be ordered!**